How to use the Selective Dissemination of Information [SDI] Function

SDI allows Oliver users to create a search query that will be emailed as new resources are processed each week e.g. you may want to know when the latest MasterChef magazine has arrived, or when a new novel by a particular author is added to the collection.


This document describes how to use SDI to store a search query for a borrower that is interested in a certain topic. Please see Library staff if you require assistance.

Instructions

1. Borrowers login to Oliver.
   a. Click on OPAC
   b. Click on My Interests on the main menu.
   c. Click on Add new interest button to display the new interest screen
   d. Enter email address and subject line for the email notification.
f. Enter a search term in **only one** of the query fields.

g. Click the **Update** button to add a new interest or **Cancel** if the interest is not be added.

2. The SDI Function is run automatically each night during housekeeping and a notification is generated when a new resource record is matched. The details of the new resources are emailed to the borrower and an alert message is displayed when a borrower logs in to their Oliver account.

Click on the view link to view the search results in the OPAC.
3. Click on the alert message to view messages.

Once logged in, you can explore your borrowings, make reservations, etc.

For more information please contact Library staff.